

THE GAP STATE SCHOOL
PARENTS AND CITIZENS ASSOCIATION

MINUTES OF GENERAL MEETING HELD ON 16 February 2009

ATTENDANCE:

STAFF		EXECUTIVE		MEMBERS	
	MC		SF		LB
	JH		MMD		TJ
			FH		KR
					CR
					CS
					SS
		SUB COMMITTEES			NT
			SH		DT
			JG		HV
			DS		CD
					SH

VISITORS

	SM
	ES
	KG

APOLOGIES

	KJ				

MEETING OPENED SF declared the meeting open at 7.07 pm.

MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on the 1 December 2008 were taken as read.

Motion: The minutes of the meeting held on the 1 December 2008 are accepted as correct.

Proposed: SF **Seconded:** HV **Carried:** Y

CORRESPONDENCE – OUTGOING:

None recorded

CORRESPONDENCE - INCOMING:

SENDER	SUBJECT	DATE	RESP REQ' D	GIVE TO
Letters				
QCPCA	Prep Survey			
Ideas Festival	Promo on Think Do Tank on Thurs and Fri 26 and 27 March (years 6 – 10)			
Bunnings Warehouse	Date allocation for sizzle (subsequently postponed to later in year)			
Fundraising				

QCPCA	Bundle of fundraising materials from their Expo			LB
H2Go	Fundraising kit (free Voucher inside!)			
Australia Zoo	For Carly Roberts – 1 family pass			CR
Austin	Fundraising Bricks			
Fundraysia	Product range			
Cadburys	2009 Catalogue			
Periodicals				
Dept Ed, Training & Arts	Education views Vol 17 No 10			File
Dept Ed, Training & Arts	Education views Vol 18 No 01			File
Parent Talk	Volume 11, Number 4, Term 4			FH
QCPCA	The East Ender Term 4 2008 Edition			

BUSINESS ARISING FROM CORRESPONDENCE:

None

EXECUTIVE DECISION:

Ken from Kenbar Constructions has offered to complete the kitchenette at a heavily discounted price to assist the P&C and school. Ken was ready to start straight away so the executive made the decision to employ Kenbar Constructions to complete the works. The decision was ratified as follows:

Motion: That the P&C agree to ratify the executive decision to employ Kenbar Constructions to finish the kitchen for \$12,700 plus GST

Proposed: SF **Seconded:** JG **Carried:** Y

TREASURER'S REPORT:

- **The Treasurer presented the Profit & Loss Statement for:** 30 December 2009
- **The Treasurer presented the Balance Sheet for:** December 2008 and January 2009
- **The Treasurer presented the payments for ratification:** December 2008 – February 2009
- **The Treasurer noted that the following sub-committee financial reports had been submitted:**
 - ~ Uniform Shop - December 2008
 - ~ Music Supporters Group - December 2008 and January 2009
 - ~ Tuckshop - December 2008
 - ~ Swimming Club - December 2008
 - ~ Music Supporters Group - January 2009
 - ~ Uniform Shop - January 2009

Motion: That the Treasurer's report as at 16 February be accepted and payments be ratified.

Proposed: MMD **Seconded:** SS **Carried:** Y

- **Business arising from the Treasurer's Report:**

MMD mentioned that the mobile EFTPOS has now been. It has been set up so that the EFTPOS records are separated between sub-committees for ease of accounting.

The payment of the air conditioning makes the cool schools money negative compared to what we have recorded. Going forward we need to decide if we need to recoup the money from another swimathon or cool school funding events. \$2,335 needs to be recouped.

Carly asked if the funds could be recouped from raised cool school funds or taken from the general account. MC said there would be another fundraiser to be recouped.

MMD also explained about input tax fund raising events and listed the events that should be recorded as input tax fundraising events:

- Chocolate drive
- Christmas stall
- Disco
- Election day barbecue
- Entertainment books
- Father's day
- Fete
- Family photos
- Labels
- Mother's day stall
- Tea towels
- Trivia night
- ABC Concert
- Wiggles concert
- Pie Drive

Motion: That the events listed above be input tax fundraising events

Proposed: MMD **Seconded:** LB **Carried:** Y

SUB-COMMITTEE REPORTS:

All subcommittee reports were deferred for the AGM (after this GM)

GENERAL BUSINESS

CR announced that she had written to the Friends of the Wiggles detailing the damage to the school in the November Storms. The Friends of the Wiggles (aka Dorothy the Dinosaur, Captain Feathersword etc) have confirmed that they normally charge \$4500 for a show but instead will do a show for \$167 per actor if we covered the air fares. CR contacted Virgin Blue who have said they will cover the air fares but we will have to cover the tax.

CR needs the P&C's approval for the up-front expenses. The P&C were very enthusiastic to be hosting an event of this nature.

Motion: That the P&C approve an initial expenditure of \$1355 to pay for the Wiggles characters air fares and performance fees and the sound technician for a proposed concert.

Proposed: CR **Seconded:** JG **Carried:** Y

Carla would like to attend a workshop re: submission writing. Friday 27 February.

KT has suggested that we engage another architect to get a master plan for us. MC has a list of "wants" that we could coordinate with a submission writing .

Motion: That the P&C approve an initial expenditure for two application fees for submission writing

Proposed: SF **Seconded:** CD **Carried:** Y

Working Bee discussed and decided to tie it in with Clean Up Australia Day on 1 March. The P&C would lay on a barbecue afterwards and MC would organise certificates for the children. The following applications for membership be accepted.

MEETING CLOSED: There being no further business SF closed the meeting at 7.26pm. **The meeting was then reopened after the closing of AGM and closed again at 9.27pm**

NEXT MEETING: The next General Meeting will be at 7pm on Monday 2 March 2009.

These minutes have been accepted as a true record.

**Sue Fleming
President**